

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	9/10/18	Open	Action	09/05/18

Subject: Delegating Authority to the General Manager/CEO or his Designee to Sign County of Sacramento Grading Plan Applications for Projects that have Received Environmental Clearance.

ISSUE

Whether or not to delegate authority to the General Manager/CEO or his designee to sign County of Sacramento grading plan applications for Projects that have received environmental clearance.

RECOMMENDED ACTION

Adopt Resolution No. 18-09-____, Delegating Authority to the General Manager/CEO or his Designee to Sign County of Sacramento Grading Plan Applications for Projects that Have Received any Necessary Environmental Clearance.

FISCAL IMPACT

The delegation of authority does not have a fiscal impact, however there is a required cost related to the plan application. This cost is set by the County of Sacramento and can vary depending on the application. Prior to incurring the cost associated with submitting the application, Staff will make sure there is appropriate budget in place.

DISCUSSION

Currently, Staff must receive Board approval to sign a County of Sacramento grading plan application because the agreements require actual cost reimbursement and might exceed the General Manager/CEO's current authority of \$100,000 in Title XIV of the Administrative Code. For projects that do not have environmental clearance, this process is a necessary step for transparency and Board input. However, in situations where the project has been determined to be exempt from the California Environmental Quality Act (CEQA) requirements or has received CEQA/ National Environmental Protection Act (NEPA) clearance by the Board, the process can be improved by providing a delegation of authority to the General Manager/CEO to sign County of Sacramento grading plan applications. Allowing this delegation can reduce the administrative time and potentially speed up the process to move projects along without sacrificing transparency.

A recent example of how this delegation of authority can improve the timing and business process flow relates to the surplus property sale at 2200 Cemo Circle which is exempt from CEQA requirements.

On July 23, 2018, the Board delegated authority to the General Manager/CEO to release an Invitation to Bid (ITB) and award a contract for environmental remediation work at 2200 Cemo Circle.

Approved:

Presented:

Final 09/05/18

General Manager/CEO

VP, Finance/CFO

REGIONAL TRANSIT ISSUE PAPER

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SacRT has issued a work order to Psomas through the General Engineering Support Services to prepare the grading plan for the remediation work at 2200 Cemo Circle. The plans are complete and are ready to submit to the County of Sacramento for approval. The grading is exempt from CEQA requirements as a minor alteration to land. The application requires an authorized agent of Sacramento Regional Transit District to sign due to financial and legal responsibilities. Currently SacRT staff has no such authority. Getting this authority on a project by project basis would require Staff to prepare an Issue Paper and seek various internal approvals prior to coming before the Board. These steps can take anywhere from one to two months lead time depending on the scheduled Board dates and on staff assignments.

Both SacRT and the Cemo Circle Purchaser have a vested interest in completing the remediation work and closing the sale of this property in a timely manner. Therefore, Staff is requesting the Board delegate authority to the General Manager/CEO or his designee to sign County of Sacramento grading plan applications for projects that have received any necessary environmental clearance.

RESOLUTION NO. 18-09-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 10, 2018

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO OR HIS DESIGNEE
TO SIGN COUNTY OF SACRAMENTO GRADING PLAN APPLICATIONS FOR
PROJECTS THAT HAVE RECEIVED ANY NECESSARY ENVIRONMENTAL
CLEARANCE**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO or his/her designee is hereby authorized to sign
County of Sacramento grading plan applications for projects that have received any
necessary environmental clearance under state or federal law.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary